



Posting Title: Consultant, Young SDG Innovators – Global Operations

Location: Flexible

POSITION SUMMARY

The UN Global Compact is the largest corporate sustainability initiative in the world. With over 12,000 participants in more than 100 countries, the UN Global Compact has an unparalleled global reach and the exclusive opportunity to activate a diverse network of business, investors, Government, UN and civil society stakeholders to advance sustainable development.

Central to the UN Global Compact's strategy are the nearly 70 Global Compact Networks around the world, driving business implementation of the UN Global Compact's Ten Principles and the Sustainable Development Goals at the national and regional levels.

The Consultant will be responsible for supporting the ongoing rollout of the [Young SDG Innovators](#) programme (YSIP) worldwide. The Young SDG Innovators programme is an SDG innovation and intrapreneurship accelerator for young professionals in participating UN Global Compact companies. To date the programme has engaged more than 300 young professionals from 130 companies across 10 countries to develop 80+ tangible SDG business solutions.

The Consultant will primarily have responsibilities with respect to the rollout and implementation of the second round of the Young SDG Innovators which will run in 15 countries.

Candidates should have exceptional communication and collaboration skills, coordinate projects with acute attention to details, be an effective team player and be a super user across a range of productivity tools and applications.

This position will most likely be located in the UN Global Compact Headquarters office in New York or one of the Regional Hubs in Pretoria, Copenhagen or Bangkok. However, there may also be opportunities for the position to be hosted by a [participating Local Network](#) in the programme, so all candidates are encouraged to apply regardless of current location and preference.

DUTIES AND RESPONSIBILITIES

- Manage the development and launch of an online learning management portal for the programme
- Coordinate the successful implementation of YSIP among participating Networks through effective communication and timely information sharing via the Local



Network Hub, Slack and other communication tools

- Assist with the guidance and support of the Global Operations team in the development and implementation of programme monitoring tools, which will include, but not be limited to, the data collection, analysis and reporting on programme outcomes and indicators
- Manage the routine collection and tracking of programme outcomes through surveys, interviews and other M&E mechanism and prepare quarterly and annual programmatic performance reports in line with the programme reporting cycle.
- Organize biweekly planning webinars and meetings to support, track and report on progress across participating Networks
- Support Local Networks in navigating partnerships at the country level, helping to identify strategic opportunities and find solutions to challenges as needed
- With support from the Senior Manager, Global Operations, and other programme partners, participate in capacity building and training activities for Local Networks in delivering YSIP at the country level
- Coordinate with Marketing, Communications, Fundraising, Participant Engagement and other internal teams to deliver on YSIP objectives
- Manage budgeting and spending for YSIP, including management of grants, funding requests and payment processes
- Organize global YSIP events both online and in-person as well as online and in-person trainings and consultations with Networks, and represent the YSIP global coordination office at these events
- Support the design and delivery of presentations about Young SDG Innovators to external audiences (e.g. funders, donors, sponsors, participating companies)

CORE VALUES:

- Integrity: Demonstrates the values of the United Nations in daily activities and behaviors; acts without consideration of personal gain; resists undue political pressure in decision-making; does not abuse power or authority; stands by decisions that are in the Organization's interest, even if they are unpopular; and takes prompt action in cases of unprofessional or unethical behavior.
- Professionalism: Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; and remains calm in stressful situations.
- Respect for Diversity: Works effectively with people from all backgrounds; treats all people with dignity and respect; treats men and women equally; shows respect for and understanding of diverse points of view and demonstrates this understanding in daily work and decision-making, examines own biases and behaviors to avoid stereotypical responses, and does not discriminate against any individual or group.

EDUCATIONAL AND EXPERIENCE REQUIREMENTS



Education: Advanced university degree (Master's degree or equivalent) in international relations/development, business administration, public administration or related field.

Experience: A minimum of six years of work experience, including at least four years working in sustainability and significant experience leading or managing projects. Expertise in development studies, corporate sustainability, public and development management is required. Experience working in different countries and a good understanding of business management practices or business innovation is an asset. Experience working with office-based and productivity digital solutions and database management tools is desirable.

Language: Excellent command of verbal and written communication in English is essential. Knowledge of other UN official languages, particularly Spanish, Portuguese, French or Russian, is desirable.

RECRUITMENT PROCESS

- Please include the following materials in your e-mail submission to hrinquiries@unglobalcompact.org with the subject heading "Consultant, Young SDG Innovators":
 1. Cover Letter
 2. Resume/CV
- Applications will be accepted until 14, August 2020.
- Given the anticipated volume of submissions, only highly qualified candidates will be contacted. No phone calls or unsolicited emails outside of the submission process.

Interested in learning more about the UN Global Compact? Click [here](#) to sign up for our monthly Bulletin!