Posting Title: Senior Manager, Small and Medium Enterprise Sustainability
Location: New York, NY

POSITION SUMMARY

- The UN Global Compact is looking for a Senior Manager to lead the strategy of enabling small and medium sized businesses (SMES) to adopt responsible business practices and thrive and grow.
- The UN Global Compact is the world’s largest corporate sustainability initiative and a global movement of more than 15,000 businesses and 3,000 non-business stakeholders across 160 countries. We work to encourage and enable companies to adopt responsible practices as defined by the Ten Principles of the UN Global Compact that cover Human Rights, Labour, Environment and Anti-Corruption. Collective alignment to these principles enables significant progress towards the delivery of the UN Sustainable Development Goals.
- To fully scale responsible business practices, the UNGC has recently adopted a new strategy and plan to better support SMEs in their sustainability journey with practical information, tools, learning experiences and access to trade/investment opportunities.
- SMEs are the engine of private sector growth, both in developing and developed economies, and are critical to the fulfilment of the Global Goals. Globally, SMEs account for 90% of businesses and 50% of total employment. They represent 65% of UNGC Participating companies. But they face barriers to adopting sustainable practices, namely resource limitations, immediate business realities exacerbated by the Pandemic.

DUTIES AND RESPONSIBILITIES

The Senior Manager will lead a cross organizational team to implement the plan and will ensure ongoing representation of these companies needs in ongoing UNGC programmatic development. Working with the Local Networks of the UN Global Compact, they will evaluate and continuously improve UNGC resources and support for SMEs.

Deliverables

- Lead internal teams and external partners in the implementation of SME engagement opportunities
  - Develop and deliver Academy learning tools and experiences
  - Develop and deliver Peer Learning groups for implementation in Local Networks
  - Deliver advocacy programs with Local Networks
  - Deliver Supply Chain pilots in collaboration with strategic partners, Multinational companies and Local Networks and recommend a scalable rollout model
  - Raise funds in partnership with fundraising team to support scale delivery of the strategy
- Develop a professional measurement and evaluation methodology to ensure impact and guide continuous improvement
- Ensure increased knowledge in the UNGC around SME needs by ongoing advice to all UNGC staff on SME requirements. This requires being an advisor to:

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Local Networks in the delivery of support. Keep internal communications updated to ensure ongoing capacity building
- programs development to ensure SME needs are reflected in all future materials
- Communications and marketing to ensure appropriate content and language in communications
- Participant Engagement team in SME needs and relevant support tools and mechanisms
- Fundraising teams on relevant donor value propositions and prospects

- Secures funding for SME strategy delivery from corporate, government and foundation donors.

Experience
- Direct experience working with or in SMEs
- Direct experience working in the Supply chain/ regional procurement or corporate experience working with regional markets

RESULTS EXPECTED
- Increased number of SMEs involved in UNGC engagement opportunities
- Increased retention of SMEs and reporting or progress through the updated CoP
- Increased SME expertise and understanding across UN GC staff
- Engagement of SMEs in the focused initiatives delivered globally through the Local Networks of the UN Global Compact
- Strong implementation partnerships shaped with key partners within and beyond the UN

COMPETENCIES
- Proven record of strong team leadership
- Project management experience
- Client orientation

CORE VALUES:
- **Integrity:** Demonstrates the values of the United Nations in daily activities and behaviors; acts without consideration of personal gain; resists undue political pressure in decision-making; does not abuse power or authority; stands by decisions that are in the Organization's interest, even if they are unpopular; and takes prompt action in cases of unprofessional or unethical behavior.
- **Professionalism:** Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; and remains calm in stressful situations.
- **Respect for Diversity:** Works effectively with people from all backgrounds; treats all people with dignity and respect; treats men and women equally; shows respect for and understanding of diverse points of view and demonstrates this understanding in daily work and decision-making, examines own biases and behaviors to avoid stereotypical responses, and does not discriminate against any individual or group.

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EDUCATIONAL AND EXPERIENCE REQUIREMENTS

- First degree (Bachelors or equivalent)
- Minimum of six (6) year of relevant experience in project/programme management, administration, communication or relationship management. Experience working on issues related to corporate sustainability is preferred and understanding of sustainability especially as it relates to UN-business collaboration is desirable.
- Proficiency in English is essential (full command on both spoken and written). Knowledge of other UN official languages would be desirable.

BENEFITS

- Competitive Salary
- Retirement Plan – 15% employer contribution after 6 months of services with additional 7.5% matching option.
- Vacation Days - 30 paid days (6 weeks) per year.
- Maternity leave - 16 weeks with full pay.
- Paternity leave - 4 weeks with full pay.
- Medical /dental/vision employee coverage

RECRUITMENT PROCESS

- Please include the following materials in your e-mail submission to UNGC1@unglobalcompact.org with the subject heading “Senior Manager SME Sustainability”:
  1. Cover Letter
  2. Resume/CV

- Applications will be accepted until 20 May 2022.
- Given the anticipated volume of submissions, only highly qualified candidates will be contacted. No phone calls or unsolicited emails outside of the submission process.

Applicants must be authorized to work in United States. The Foundation for the Global Compact does not sponsor work visas

The Foundation for the Global Compact is committed to creating a diverse and inclusive environment of mutual respect. The Foundation for the Global Compact recruits and employs staff regardless of gender identity, sexual orientation, race, religious, cultural and ethnic backgrounds or disabilities. Reasonable accommodation for applicants with disabilities may be provided to support participation in the recruitment process when requested.

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