



**Posting Title:** Senior Manager, PRME Strategy and Development

**Location:** New York, NY

-----

## **HELP US DELIVER THE SUSTAINABLE DEVELOPMENT GOALS**

The Sustainable Development Goals (SDGs) are the collective plan of global commitments required to end extreme poverty and hunger, tackle climate change and create a more socially inclusive world by 2030. This is a significant multi-stakeholder effort agreed at the UN which cannot be delivered by Governments and Civil Society alone. The actions and innovations of Higher Education Institutions and Youth are critical.

PRME (Principles of Management Education) is the UN Global Compact's unit of Higher Education Institutions. Launched in 2007 by the Secretary General Ban Ki Moon, PRME is today's the United Nations largest initiative with a UN mandate to transform management education. Today PRME is a growing global network of more than 800 business schools and universities in 99 countries and organized in 17 Regional Chapters around the world, 9 thematic Working Groups and PRME Champions.

We inspire, enable and organize business schools and universities across all geographies and sizes in their efforts to help improve responsible management education and to meet the SDGs. We are an ambitious team, located in the UN Global Compact Headquarters in New York, and we stand energized behind our mission of mobilizing a global movement of responsible companies and organizations to create the world we want.

## **POSITION SUMMARY**

We are seeking an experienced professional with relevant background in the areas of strategy, governance and development, and a track record of success in strategic planning, strategy implementation, governance and management. The Senior Manager, PRME Strategy and Development will oversee and fully manage the development and implementation of the PRME Strategy while maintaining and executing robust and well-functioning PRME governance policies and processes. The Senior Manager will also oversee the overall development of PRME's programmatic work in coordination with the Head of PRME, the PRME Senior Manager of Global Impact and the relevant UN Global Compact colleagues and teams. The Senior Manager would be also responsible for representing PRME and the UN Global Compact Office at high-level events of strategic importance to PRME, as well as oversee and execute on a portfolio of strategic PRME events.

## **DUTIES AND RESPONSIBILITIES**

- The Senior Manager, Strategy and Development reports to Head of PRME



- Fully manage the development and implementation of the PRME Strategy, in coordination with the Head of PRME and Senior Manager off Global Impact, managing both internal and external relations and processes.
- Manage the PRME Strategic Action Coordination (SAC) Process
  - Manage the development of regional strategies and local/regional approaches to PRME implementation, growth and impact in connection to the overall PRME Strategy.
  - Manage the interpretation of collected SAC data in relation to PRME regional and global perspectives and strategic objectives of the initiative.
  - Develop and manage the forthcoming Phases and follow-up of the SAC Process, mobilizing the wider PRME community.
  - Establish and manage a clear alignment between emerging PRME regional and global strategic priorities and the UN Global Compact strategic priorities where applicable.
- Develop, manage and execute PRME governance policies and processes in consultation with the Head of PRME, the PRME Advisory Board and with other relevant UN Global Compact colleagues.
  - Manage PRME Advisory Board activities and decision-making processes, as well as the relationship with high-level Board members and represented organizations.
  - Manage the work of the Board's Permanent Committees: 1) Finance and Risk Committee, 2) Nominations and Governance Committee; 3) Strategic Planning Committee
  - Develop, manage and execute the implementation of key policy documents, such as PRME Governance, Board Terms of Reference, Permanent Committees Terms of Reference, PRME Signatory Model, PRME Annual Review, etc.
  - Manage the process of attracting new Board members with relevant capabilities to support strategic PRME objectives.
  - Manage the PRME budget, quarterly financial statements and financial performance in coordination with the PRME Finance and Risk Committee and the Foundation for the Global Compact.
- Oversee and manage the development of current and new PRME programmatic work in relation with UN Global Compact programmatic work, while working to ensure connection to the PRME Strategy under the guidance of the new PRME Advisory Board and in consultation with the Head of PRME.
  - Liaise with relevant UNGC colleagues internally and key partners externally on developing new workstreams and engagement opportunities for PRME Signatories, linked to UN Global Compact strategic priorities.
  - Redefine the engagement and the focus of the PRME Champions program in connection to strategic priorities and insights coming out of the SAC Process, Board decisions and global trends in the responsible management education (RME) field.
  - Manage the continued development phase of the PRME Champions' *PRME Blueprint for SDG Integration* as a digital platform for collaborative work across PRME workstreams and key stakeholders and explore for example UNGC Academy collaborations.



- Liaise with relevant UN Global Compact colleagues on a strategic level to ensure alignment and synergies between PRME and UN Global Compact strategic priorities where applicable.
- Liaise with relevant UN Global Compact colleagues to manage PRME's current relationships with Strategic Partners and key stakeholders, as well as develop new ones.
- Manage the planning and implementation of PRME Strategic Events in cooperation with the PRME team and under the leadership of the Head of PRME.
- Represent PRME and the UN Global Compact at high-level strategic events, initiatives and networks.

## RESULTS EXPECTED

- Enhanced PRME Strategy approved by the PRME Advisory Board, aligned with UN Global Compact strategic priorities and widely supported by the PRME community.
- Successful completion of the SAC Process by June 2022 with clearly defined plan for implementation of regional strategies thereafter in support of the overall global PRME Strategy and strategic plan for follow-up of SAC process 2022-2025.
- Successfully developed robust PRME Governance structure and policies with a working PRME Advisory Board in support of PRME's Strategy, Vision and Mission.
- Strong core budget and financial performance in support of core PRME operations.
- Successfully executing, launching and scaling up of the PRME Champions' PRME Blueprint for SDG Integration, including identifying funding and execution of the technological platform to support, with the view to position PRME as a global hub of knowledge exchange on research, education and partnership in management education for the SDGs.
- Development of new strategic programmatic work to advance PRMEs mission.
- Increased alignment and execution of collaborative work between PRME workstreams and UN Global Compact strategic priorities.
- Establishing a strong PRME presence at high-level events, initiatives and networks related to Higher Education.
- Establishing PRME as the one-point entry for HEIs interested in the work of the UN Global Compact, as well as in terms of engagement with other UN entities focused on Higher Education.

## CORE VALUES:

- **Integrity:** Demonstrates the values of the United Nations in daily activities and behaviors; acts without consideration of personal gain; resists undue political pressure in decision-making; does not abuse power or authority; stands by decisions that are in the Organization's interest, even if they are unpopular; and takes prompt action in cases of unprofessional or unethical behavior.
- **Professionalism:** Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather



than personal concerns; shows persistence when faced with difficult problems or challenges; and remains calm in stressful situations.

- **Respect for Diversity:** Works effectively with people from all backgrounds; treats all people with dignity and respect; treats men and women equally; shows respect for and understanding of diverse points of view and demonstrates this understanding in daily work and decision-making, examines own biases and behaviors to avoid stereotypical responses, and does not discriminate against any individual or group.

## EDUCATIONAL AND EXPERIENCE REQUIREMENTS

- **Education:** Master's Degree is required as a minimum and PhD is welcome (e.g. in International Business, Development, Management, Business Administration or other social sciences).

- **Work Experience:** Six years of relevant work experience with at least three of those years with programme/project management focus. Experience working with Higher Education Institutions is required. A proven track record of managing complex projects and initiatives within the RME ecosystem is desirable. A proven track record of staff management or senior advisory experience is also desirable. Additional relevant degrees can be recognized in lieu of work experience.

- **Language:** Proficiency in English is required (full command of both spoken and written). Knowledge of other UN languages is desirable. Excellent business writing skills are essential.

- **IT Experience:** Proficiency in MS Office Package (e.g. Word, Power Point, Excel, etc.) is essential.

## BENEFITS

- Competitive Salary
- Retirement Plan – 15% employer contribution after 6 months of services with additional 7.5% matching option.
- Vacation Days - 30 paid days (6 weeks) per year.
- Maternity leave - 16 weeks with full pay.
- Paternity leave - 4 weeks with full pay.
- Medical /dental/vision employee coverage

## RECRUITMENT PROCESS



- Please include the following materials in your e-mail submission to [hquiries@unglobalcompact.org](mailto:hquiries@unglobalcompact.org) with the subject heading **Senior Manager, PRME Strategy and Governance**:
  - Cover Letter
  - Resume/CV
- Applications will be accepted until **January 14, 2022**
- Given the anticipated volume of submissions, only highly qualified candidates will be contacted. No phone calls or unsolicited emails outside of the submission process.
- **Applicants must be authorized to work in United States. The Foundation for the Global Compact does not sponsor work visas.**

Interested in learning more about the UN Global Compact? Click [here](#) to sign up for our monthly Bulletin!

**The Foundation for the Global Compact is committed to creating a diverse and inclusive environment of mutual respect. The Foundation for the Global Compact recruits and employs staff regardless of gender identity, sexual orientation, race, religious, cultural and ethnic backgrounds or disabilities. Reasonable accommodation for applicants with disabilities may be provided to support participation in the recruitment process when requested.**