Foundation for the Global Compact

Job Opening | Senior Manager Labour and Decent Work

Posting Title: Senior Manager, Labour and Decent Work
Department/Office: Foundation for the Global Compact
Duty Station: New York, NY

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POSITION SUMMARY

Promoting respect for labour rights is core to the work of the United Nations Global Compact. Respect for workers’ rights and compliance with labour standards are the foundation of decent work. Despite progress, decent work deficits remain alarmingly widespread. Advancing decent work and raising the living standards of all workers across operations and supply chains require all companies to adopt sustainable, responsible and inclusive workplace practices, and for companies with supply chains to use their leverage with suppliers to contribute to the realization of decent work globally.

The Foundation for the Global Compact seeks a highly motivated labour rights expert who can provide technical expertise and strategic thinking to the UN Global Compact’s efforts to support companies to ensure they strengthen respect for labour standards by embedding and implementing UN Global Compact labour principles within all aspects of business operations to provide and promote decent work for all workers. The Senior Manager Labour and Decent Work will work closely with all colleagues in the Social Team of the Programmes Unit, including the Head of Labour Rights, the Head of Human Rights and Gender Equality, the Senior Manager of Human Rights and the Senior Manager Gender Equality.

The Senior Manager Labour and Decent Work reports into the Managing Director, Foundation for the Global Compact working closely with Chief, Programmes, UN Global Compact and the Head of Labour Rights.

DUTIES & RESPONSIBILITIES

- Provide technical expertise and strategic thinking to the UN Global Compact’s efforts to support companies to ensure they strengthen respect for labour standards by embedding and implementing UN Global Compact labour principles within all aspects of business operations to provide and promote decent work for all workers.
- Provide expertise on labour rights and decent work across the organization, including developing strategic plans, briefings, analysis, input to programmatic work and flagship projects;
- Contributes to the development of reports, publications and tools on the implementation of the Global Compact’s labour rights principles and the advancement of SDG 8.
- Support the UNGC Local Networks in understanding and promoting the UNGC labour Principles and help local networks to engage relevant stakeholders;

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- Participate and contribute in activities organized by local networks, companies, partner organizations and stakeholders to promote labour-related work at the UNGC;
- Support the labour rights global programmes, tools and initiatives including the think lab on living wage, the living wage analysis tool, the safe and healthy working environment capacity building activities and the flagship Business and Human Rights Accelerator programme.
- Support and facilitate the implementation of the current ILO and UN Global Compact joint workplan and provide substantive support to update the work plan in the future.
- Maintain regular contacts with the ILO to ensure coherence of the UN Global Compact initiatives with ILO standards, policies and programmes.
- Facilitate discussions on strategic social sustainability issue areas in strategic meetings;
- Provides support to the coordination of meetings, flagship events and activities such as the Global Compact Leaders Summit, the High-Level Political Forum, Business Live and the Annual UN Forum on Business and Human Rights to ensure inclusion of the labour principles in the narrative. Doing so by providing administrative and substantive support, including proposing agenda topics, identifying and proposing participants, preparation of background documents and presentations, handling logistics, etc.
- Supports coordination of activities related to budget and funding, including programme strategy and annual activity reports, progress reports, and assists in preparing related documents.
- Lead on potential funding opportunities in collaboration with the fundraising team;
- Performs other duties as required.

CORE VALUES:

- **Integrity**: Demonstrates the values of the United Nations in daily activities and behaviors; acts without consideration of personal gain; resists undue political pressure in decision-making; does not abuse power or authority; stands by decisions that are in the Organization's interest, even if they are unpopular; and takes prompt action in cases of unprofessional or unethical behavior.
- **Professionalism**: Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; and remains calm in stressful situations.
- **Respect for Diversity**: Works effectively with people from all backgrounds; treats all people with dignity and respect; treats men and women equally; shows respect for and understanding of diverse points of view and demonstrates this understanding in daily work and decision-making, examines own biases and behaviors to avoid stereotypical responses, and does not discriminate against any individual or group.

EDUCATIONAL AND EXPERIENCE REQUIREMENTS

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- Advanced university degree (Master's degree or equivalent) in Business Administration, International Relations, Law, Economics, Political Science, or a related field.
- Minimum of seven years of relevant experience in the areas of sustainable development or corporate sustainability including a minimum of three years of relevant experience specifically related to international labour standards.
- Proficiency in English is essential (full command on both spoken and written). Knowledge of other UN official languages would be desirable.

COMPETENCIES

- A strong understanding of the mandate and work of the International Labour Organization is required.
- Expertise in fundamental principles and rights at work and the broader decent work agenda is required.
- Expertise in due diligence and human rights risk assessments is desirable.
- Experience in programme management including programme design, monitoring and evaluating and reporting using the relevant frameworks. Demonstrating high attention to detail and skills in presenting and organizing information.
- Experience in research and drafting reports is a requirement.
- Experience managing multi-stakeholder partnerships and consultations.
- Work experience at a regional and/or international level is desirable.
- Strong attention to detail, organizational and program management skills; ability to lead multiple projects at once;

BENEFITS

- Competitive Salary
- Retirement Plan – 15% employer contribution after 6 months of services with additional 7.5% matching option.
- Vacation Days - 30 paid days (6 weeks) per year.
- Maternity leave - 16 weeks with full pay.
- Paternity leave - 4 weeks with full pay.
- Medical /dental/vision employee coverage

RECRUITMENT PROCESS

- Please include the following materials in your e-mail submission to UNGC1@unglobalcompact.org with the subject heading “Senior Manager, Labour and Decent Work”:
  1. Cover Letter
  2. Resume/CV

- Applications will be accepted until 26 August 2022
- Given the anticipated volume of submissions, only highly qualified candidates will be contacted. No phone calls or unsolicited emails outside of the submission process.

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Applicants must be authorized to work in United States. The Foundation for the Global Compact does not sponsor work visas.

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