Foundation for the Global Compact

Job Opening  | Senior Manager, Human Rights

Posting Title: Senior Manager, Human Rights
Department/Office: Foundation for the Global Compact
Duty Station: New York, NY

POSITION SUMMARY

The Foundation for the Global Compact seeks a highly motivated individual as a Senior Manager, Human Rights. The UN Global Compact is mobilizing companies everywhere to close the gap between business aspiration and business action on human rights. By calling on business to adopt a principles-based approach that puts human rights at the heart of their strategy and enables them to meet their minimum responsibility to respect human rights by assessing their salient risk through a due diligence process and addressing any negative human rights impacts related to their business.

The UN Global Compact raises awareness of knowledge and engagement opportunities with the UN and other partners, guides action on relevant SDGs and targets, and promotes the implementation of the human rights Principles of the UN Global Compact and provides tools and resources aligned with the UN Guiding Principles on Business and Human Rights (UNGPs).

The Senior Manager, Human Rights reports to the Managing Director, Foundation for the Global Compact, and works closely with the Chief, Programmes, UN Global Compact, the Head of Human Rights and Gender Equality, UN Global Compact, and the Head of Labour Rights, UN Global Compact.

DUTIES & RESPONSIBILITIES

• Provide technical expertise and strategic thinking to the UN Global Compact's efforts to support companies to ensure they strengthen respect for international human rights standards by embedding and implementing UN Global Compact human rights Principles within all aspects of business operations.
• Provide expertise on human rights across the organization, including developing strategic plans, input into programmatic work and flagship projects, briefings, analysis, reports, publications, and tools.
• Support ongoing development and promotion of the business and human rights global programming, tools and initiatives including the flagship Business and Human Rights Accelerator, the Business and Human Rights Navigator and the UN Global Compact LGBTQI+ Gap Analysis Tool.
• Support UNGC Local Networks around the world in their work related to human rights, and contributing to activities organized by Local Networks, companies, partner organizations and stakeholders to promote human rights work. Coordinate and liaise with the Working Group comprised of over forty Global Compact Local Networks most active on business and human rights, to build capacity and streamline programming across countries.
• Provide support to the coordination of meetings, flagship events and activities such as the Global Compact Leaders’ Summit, the High-Level Political Forum, Uniting Business Live and the Annual UN Forum on Business and Human Rights to ensure inclusion of the labor and human rights principles in the narrative. Doing so by providing administrative and substantive support, including proposing agenda topics,
Support and facilitate the implementation of the current OHCHR and UN Global Compact joint workplan and provide substantive support to update the work plan in the future.

Maintain regular contact with the OHCHR to ensure coherence and alignment in policies, programmes, and strategies.

Support coordination of activities related to budget and funding, including programme strategy annual activity reports, progress reports and assists in preparing related documents.

Lead on potential funding opportunities in collaboration with the fundraising team. Performs other duties as required.

CORE VALUES:

- **Integrity:** Demonstrates the values of the United Nations in daily activities and behaviors; acts without consideration of personal gain; resists undue political pressure in decision-making; does not abuse power or authority; stands by decisions that are in the Organization's interest, even if they are unpopular; and takes prompt action in cases of unprofessional or unethical behavior.

- **Professionalism:** Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; and remains calm in stressful situations.

- **Respect for Diversity:** Works effectively with people from all backgrounds; treats all people with dignity and respect; treats men and women equally; shows respect for and understanding of diverse points of view and demonstrates this understanding in daily work and decision-making, examines own biases and behaviors to avoid stereotypical responses, and does not discriminate against any individual or group.

EDUCATIONAL AND EXPERIENCE REQUIREMENTS

- Advanced university degree (Master’s degree or equivalent) preferably in Business Administration, International Relations, Law, Economics, Political Science, or a related field.

- Minimum of seven years of relevant experience in the areas of sustainable development or corporate sustainability including a minimum of three years of relevant experience specifically related to business and human rights.

- Proficiency in English is essential (full command of both spoken and written). Knowledge of other UN official languages would be desirable.

COMPETENCIES

- A strong understanding of the mandate and work of the UN Global Compact is required.

- Expertise in fundamental principles on the business of human rights including HRDD is required.

- Experience in programme management including programme design, monitoring, and evaluating and reporting using the relevant frameworks is required.

- Experience in research and drafting reports is desirable.

- Experience managing multi-stakeholder partnerships and consultations is desirable.

- Work experience at a regional and/or international level is desirable.
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- Strong attention to detail, organizational and program management skills; ability to lead multiple projects at once.

BENEFITS
- Competitive Salary
- Retirement Plan – 15% employer contribution after 6 months of services with additional 7.5% matching option.
- Vacation Days - 30 paid days (6 weeks) per year.
- Maternity leave - 16 weeks with full pay.
- Paternity leave - 4 weeks with full pay.
- Medical /dental/vision employee coverage

RECRUITMENT PROCESS
- Please include the following materials in your e-mail submission to UNGC1@unglobalcompact.org with the subject heading “Senior Manager, Human Rights”:
  1. Personal statement of what interests you about this job opportunity.
  2. Resume/CV

- Applications will be accepted until 4 November 2022
- Given the anticipated volume of submissions, only highly qualified candidates will be contacted. No phone calls or unsolicited emails outside of the submission process.

Applicants must be authorized to work in United States. The Foundation for the Global Compact does not sponsor work visas

The Foundation for the Global Compact is committed to creating a diverse and inclusive environment of mutual respect. The Foundation for the Global Compact recruits and employs staff regardless of gender identity, sexual orientation, race, religious, cultural and ethnic backgrounds or disabilities. Reasonable accommodation for applicants with disabilities may be provided to support participation in the recruitment process when requested

Interested in learning more about the UN Global Compact? Click here to sign up for our monthly Bulletin!