

Foundation for the Global Compact

Job Opening | Manager, Senior Product Owner, Communication on Progress



POSTING TITLE: Manager, Senior Product Owner, Communication on Progress (CoP)

LOCATION: New York

POSITION SUMMARY

The Communication on Progress (CoP) is the UN Global Compact's annual disclosure requirement for participating companies. It serves as the initiative's main accountability mechanism, providing a platform for business participants to disclose and showcase continuous progress on their commitment to the Ten Principles. The UN Global Compact has undertaken a comprehensive review of the CoP framework to update this integrity and accountability mechanism and adapt it to new trends in the market. This will contribute to better address the needs of participating companies of the UN Global Compact and their stakeholders.

Reporting to the Head of Reporting, the Senior Product Owner, CoP will support the successful operationalization and adoption of the enhanced CoP. The candidate will serve as an intermediary between business teams (e.g., topic / content experts, Programmes, Participant Engagement, Global Operations), and the IT and Digital team members by helping to align strategy, define requirements, and ensure successful execution. In addition, the role will serve as the primary partner liaising with the data team to build out and deliver a data visualization product to 20,000 participant companies and the public broadly.

The Communication on Progress underpins many other initiatives within the Global Compact and is a key enabler of the overall strategy. This position will play a critical role to manage delivery and go to market of a digital reporting tool, the roll out of a globally comparable benchmarking tool, and the largest publicly available dataset of corporate sustainability data.

DUTIES AND RESPONSIBILITIES

- Serve as the owner of targeted outcomes for the CoP platform, liaising with all relevant departments to ensure successful roll-out, participant user experience and operationalization of the CoP reporting and data products.
- Proactively identify challenges and support in solution ideation and problem solving, assessing tradeoffs to allow for rapid decision making in a complex environment.
- Define requirements working with business and technical teams to align on appropriate solutions and consolidate ongoing priorities into a roadmap and backlog.
- Present and communicate key decisions to leadership and business partners; identify and analyze data to inform options and solicit cross-functional inputs.
- Conduct external research to explore potential solution vendors, conduct competitor benchmarking and assessments, and define best practices.

- Identify potential blockers and address or escalate as appropriate.
- Lead and support discussions with different external stakeholders to enhance partnership opportunities for the UN Global Compact, and to capture and incorporate "voice of the customer" into development activities.
- Lead and direct cross-functional team members, with a key focus on closely partnering with data and digital teams and maintaining relationships across business teams; improve agile processes and behaviors to facilitate communication and collaboration.
- Prepare relevant content (slides, training materials) to help inform end users of the benefits, policy changes, and member requirements for the new Communication on Progress.
- Support in defining, monitoring, and meeting project timelines.
- Other activities as defined by business needs.

COMPETENCIES

- Bachelor's degree in a field related to business administration, information technology, or similar
- 5 years of relevant work experience, including product management skills; familiarity working with agile development teams, and launching digital tools/products
- Familiarity with ESG space and sustainability reporting a plus
- Excellent verbal and written English communication skills. Proficiency in other languages is an advantage
- Experience in client-facing role with strong stakeholder management skills with a can-do and eager-to-learn attitude
- Ability to thrive in a complex environment and distill complex situations and proven ability to manage multiple priorities, meet deadlines, and thrive in a fast-paced environment

CORE VALUES:

- **Integrity:** Demonstrates the values of the United Nations in daily activities and behaviors; acts without consideration of personal gain; resists undue political pressure in decision-making; does not abuse power or authority; stands by decisions that are in the Organization's interest, even if they are unpopular; and takes prompt action in cases of unprofessional or unethical behavior.

- **Professionalism:** Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; and remains calm in stressful situations.
- **Respect for Diversity:** Works effectively with people from all backgrounds; treats all people with dignity and respect; treats men and women equally; shows respect for and understanding of diverse points of view and demonstrates this understanding in daily work and decision-making, examines own biases and behaviors to avoid stereotypical responses, and does not discriminate against any individual or group.

BENEFITS

- Salary Range \$130,000 - \$160,000
- Retirement Plan – 15% employer contribution after 6 months of services with additional 7.5% matching option.
- Vacation Days - 30 paid days (6 weeks) per year.
- Paid Parental Leave
- Medical /dental/vision employee coverage

RECRUITMENT PROCESS

Please include the following materials in your e-mail submission to h rinquiries@unglobalcompact.org with the subject heading “**Manager, Senior Product Owner, CoP**”

1. Cover Letter
2. Resume/CV

Applications will be accepted until **16 February 2024**

Given the anticipated volume of submissions, only highly qualified candidates will be contacted. No phone calls or unsolicited emails outside of the submission process.

Applicants must be authorized to work in the United States. The Foundation for the Global Compact does not sponsor work visas



The Foundation for the Global Compact is committed to creating a diverse and inclusive environment of mutual respect. The Foundation for the Global Compact recruits and employs staff regardless of gender identity, sexual orientation, race, religious, cultural and ethnic backgrounds or disabilities. Reasonable accommodation for applicants with disabilities may be provided to support participation in the recruitment process when requested.