Posting Title: Manager, Sustainable Finance
Location: New York, NY

POSITION SUMMARY

Under the guidance of Sustainable Finance Team Lead, the Sustainable Finance Manager will support with the development of, outreach and engagement of the CFO Taskforce for the SDG’s

DUTIES AND RESPONSIBILITIES

- Supports the development of a project plan for establishing guiding principles for SDG-aligned corporate finance and investment opportunities including an outreach, engagement and marketing plan
- Supports with program and local networks outreach and engagement with CFO Taskforce members and prospective members with goal of scaling and growing the network
- Supports Taskforce in communicating ideas with investors, policymakers and other stakeholders on a range of activities on the role of CFOs in financing for the SDGs
- With Taskforce members, facilitates development and dissemination of guidance, best practices, thought leadership and case studies around innovative financial instruments (i.e. green bonds, sustainable development bonds) that can be scaled up to meet the financing opportunity for the SDG
- Supports sharing of experiences with Taskforce members, mobilizing and engaging companies around building a community of CFOs committed to SDG financing. This includes managing communications and correspondence with Taskforce members and carrying out outreach activities and recruitment campaigns for prospective members
- Undertakes research on corporate finance that supports the Sustainable Development goals, including review and analysis of emerging issues and trends for all SDGs
- Works in cooperation with the UN Global Compact Sustainable Finance Team, key external partners and stakeholders, and with Taskforce members to support and identify collaborative opportunities to showcase the work of the Taskforce, including facilitating webinars, teleconferences, and events
- Provides support to annual meetings, workshops, and conferences related to Global Compact’s CFO Taskforce workstreams including notes for meetings and calls of the organizing committee; assisting with the development of communications materials, resources and deliverables; handle the coordination of logistics, registration and participant management; ensures that the Global Compact’s CFO Taskforce website is maintained and growing; leads the development of the outcome report on the efforts of the Taskforce.
- Performs other duties as required.

CORE VALUES:

- **Integrity**: Demonstrates the values of the United Nations in daily activities and behaviors; acts without consideration of personal gain; resists undue political pressure in
decision-making; does not abuse power or authority; stands by decisions that are in the Organization's interest, even if they are unpopular; and takes prompt action in cases of unprofessional or unethical behavior.

- **Professionalism:** Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; and remains calm in stressful situations.

- **Respect for Diversity:** Works effectively with people from all backgrounds; treats all people with dignity and respect; treats men and women equally; shows respect for and understanding of diverse points of view and demonstrates this understanding in daily work and decision-making, examines own biases and behaviors to avoid stereotypical responses, and does not discriminate against any individual or group.

**EDUCATIONAL AND EXPERIENCE REQUIREMENTS**

- **Education:** Degree in international relations, economics, finance, corporate social responsibility or related field.

- **Work Experience:** 5 years of work experience related to corporate finance/sustainable finance/ESG/compliance preferred. Experience conducting research, project management, event management and stakeholder coordination are essential.

- **IT Experience:** Proficiency in Microsoft PowerPoint, Excel and Salesforce is essential.

- **Language:** Proficiency in English is essential (full command of both spoken and written). Knowledge of other UN official languages would be desirable.

**RECRUITMENT PROCESS**

- Please include the following materials in your e-mail submission to hrinquiries@unglobalcompact.org with the subject heading: **Manager, Sustainable Finance**

  1. Cover Letter
  2. Resume/CV

- Applications will be accepted until **11, June 2021.**

- Given the anticipated volume of submissions, only highly qualified candidates will be contacted. No phone calls or unsolicited emails outside of the submission process.

- Applicants must be authorized to work in the United States. The Foundation for the Global Compact does not sponsor work visas

The Foundation for the Global Compact is committed to creating a diverse and inclusive environment of mutual respect. The Foundation for the Global Compact recruits and
employs staff regardless of gender identity, sexual orientation, race, religious, cultural and ethnic backgrounds or disabilities. Reasonable accommodation for applicants with disabilities may be provided to support participation in the recruitment process when requested.