

Posting Title: UN Global Compact's Africa Strategy - Lead Consultant

Location: Abuja, Nigeria
with possible travel across the continent

Duration: 6 months

Initiation date: As soon as possible

POSITION SUMMARY

A short-term Lead Consultant is sought to support the implementation of the UN Global Compact's [Africa Strategy 2021-2023](#) to accelerate corporate sustainability and responsible business practices on the continent, and champion the business sector's contributions to development. The Strategy aims to develop Africa-focused programs, engage even greater numbers of businesses and partners on the continent, and expand our operations and footprint on the continent.

The Lead Consultant will support the establishment and operationalization of the UN Global Compact's Africa Hub and the design and delivery of regional programming, to be based in Abuja, Nigeria. The Lead Consultant will report to the Chief of Intergovernmental Relations & Africa as well as the Chief of Global Operations.

THE AFRICA HUB

The Africa Hub will serve as the regional backbone for the UNGC in Africa, driving outreach to participants, UN system, government and key stakeholders and working with UN Global Compact HQ in New York (Programmes, Global Operations, Intergovernmental Relations and Africa, Communications and other teams) and Local Networks to design and deliver regional programs, generating new insights and ideas from the region to HQ.

The Regional Hub will provide support for existing Global Compact Networks and drive expansion into additional countries across the Continent. Key focus for the office will entail closely working with Local Networks in the Global Compact's Four Centres – Kenya, Morocco, Nigeria, and South Africa, as well as supporting the five other networks – Democratic Republic of Congo, Ghana, Mauritius, Egypt and Indian Ocean Region, Tanzania and Tunisia.

The Hub will support Local Networks in tailoring the UN Global Compact' global offerings to the regional context, including in the development of localized programs, consolidation of growth and fundraising targets, and streamlining of programmatic work. Additionally, the Africa Hub will develop and deploy regional policy positions in line with global advocacy goals and priorities.

Lastly, the Africa Hub will undertake a range of strategic and operational activities in the areas of program design, contextualization and delivery, policy engagement, growth, fundraising, UN participation, and SME involvement.

DUTIES AND RESPONSIBILITIES

The Lead Consultant will support the implementation of the Africa Strategy through a variety of tasks, including the following:

- **Operationalizing the Africa Hub:** Support the development and execution of a plan for all the different actions required to make the Africa Hub fully operational. Support the development and initial execution of a plan outlining the Hub's role and responsibilities in the implementation of the Africa Strategy. The plan should set-out goals, milestones, and KPIs, to be achieved during the implementation period, and the measures to be taken to follow-up the process. The plan will be presented to key institutional and sovereign partners to the Africa Strategy and should be ready by the end of March 2022.
- **Programmatic development and support:** Help to identify, design and initiate the delivery of priority programs and partnerships for the UNGC's work in Africa, in line with the Africa Strategy and in collaboration with UNGC colleagues and Local Networks, and to communicate its value proposition to African stakeholders.
- **Funding and Resources:** Help to generate comprehensive funding to support implementation of the Africa Strategy. Assist in drafting and executing a fundraising plan.

Policy dialogues: Identify and develop opportunities for policy dialogue and advocacy across the Continent in line with the Africa Strategy and global priorities and in collaboration with UN Global Compact staff, Local Networks, participants and other stakeholders.

- **Monitoring & Evaluation:** Identify and track progress of KPIs relevant to the implementation of the Africa Strategy.
- **Communication:** Coordinate with the Global Compact Office in New York Marketing and Communications team in developing communications materials for business and other key stakeholders on the Africa Strategy
- **Stakeholder engagement:** Liaise with UN System colleagues in Abuja and conduct and coordinate outreach to other key stakeholders, including high-level Government, private sector, and civil society representatives in close collaboration and coordination with Global Compact Networks. Drive a structured and well documented program of stakeholder engagement and relationship development through correspondences, visits, and follow-ups.

RESULTS EXPECTED

Ensure that opportunities for regional programming has been identified and executed in at least 3 programmatic areas. Ensure that the Africa Hub is running and contributing effectively to the implementation of the Global Compact Africa Strategy.

COMPETENCIES

Relationship Management: Excellent ability to build cordial relationships with colleagues in Global Compact Networks and HQ as well as external stakeholders, and to leverage these relationships towards the successful implementation of the Africa Strategy.

Communication: Excellent writing skills with strong analytical capabilities; Excellent communicator, experienced in conducting meetings and interviews; Ability to tailor language, tone, style, and format for high-level stakeholders.

Project Management: Superb interpersonal skills and proven experience coordinating complex projects requiring inputs from a large number of external stakeholders.

Organizational skills: Experience in administration including coordination of correspondence and scheduling of meetings with external stakeholders; Excellent time management skills, efficient in meeting commitments and deadlines.

Technology: Experience working with various digital tools to conduct online meetings, interviews and surveys, and to compile, analyze, summarize and communicate findings.

Knowledge of African private sector and development.: Deep understanding of the political and business environments of African countries e.g. previous experience in working on related development issues, Agenda 2030, or Agenda 2063.

EDUCATIONAL AND EXPERIENCE REQUIREMENTS

- Post graduate degree (Masters or higher) preferably in business administration, management, communication, sustainability, international relations, or a related field.
- Minimum of ten (10) years of relevant experience in project/programme management, administration, communication, or relationship management. Experience related to corporate sustainability is essential; experience related to African development is essential; Experience related to corporate sustainability in Africa and multi-stakeholder partnerships is desirable.
- An excellent command of English, both spoken and written, is essential. Knowledge of French is an asset.
- Experience profile should underscore an entrepreneurial or ‘start-up’ mindset.

CORE VALUES:

- **Integrity:** Demonstrates the values of the United Nations in daily activities and behaviors; acts without consideration of personal gain; resists undue political pressure in decision-making; does not abuse power or authority; stands by decisions that are in the Organization's interest, even if they are unpopular; and takes prompt action in cases of unprofessional or unethical behavior.
- **Professionalism:** Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines, and achieving results; is motivated by professional

rather than personal concerns; shows persistence when faced with difficult problems or challenges; and remains calm in stressful situations.

- **Respect for Diversity:** Works effectively with people from all backgrounds; treats all people with dignity and respect; treats men and women equally; shows respect for and understanding of diverse points of view and demonstrates this understanding in daily work and decision-making, examines own biases and behaviors to avoid stereotypical responses, and does not discriminate against any individual or group.

RECRUITMENT PROCESS

Please include the following materials in your e-mail submission to hquiries@unglobalcompact.org with the subject heading “Lead Consultant Africa Strategy”:

1. Cover Letter
 2. Resume/CV
- Applications will be accepted until **17 January 2022, 24.00hrs EST.**
 - Given the anticipated volume of submissions, only highly qualified candidates will be contacted.
 - The Foundation for the Global Compact is committed to creating a diverse and inclusive environment of mutual respect. The Foundation for the Global Compact recruits and employs staff regardless of gender identity, sexual orientation, race, religious, cultural and ethnic backgrounds or disabilities. Reasonable accommodation for applicants with disabilities may be provided to support participation in the recruitment process when requested.