POSTING TITLE: Consultant, SDG Ambition for Latin America

LOCATION: Remote (Regional Hub, Panama)

CONTRACT DURATION: January 2024 - June 2024

OVERVIEW

It is a priority within the United Nations Global Compact Strategy 2021-2023 to strengthen existing Local Networks, which are at varying levels of maturity. One of the several means to this end is the deployment of Shared Network Services (SNS) at the regional level, under the administration of the Regional Manager through the Regional Hub.

In Latin America and the Caribbean region, a budget was approved to be spent in the SNS for 2023-2024. Dialogues were established across the Local Networks and the conversations led to the definition of different projects around which all Local Networks have the interest to develop the projects.

One of the five projects defined was named: Supporting the Accelerator. The project seeks to provide the necessary operational and technical support identified by the Local Networks and the leaders of Accelerators for the upcoming editions of each of the programs.

POSITION SUMMARY

We are seeking a consultant that provides support to the implementation of the SDG Ambition Accelerator in the region. The professional will have to prepare, coordinate and facilitate training sessions in coordination with the program global consultants. Additionally, he/she will have to follow up and give support to the companies participating in the Accelerator. This support would be provided either through the Accelerator contact points in each Local Network or directly, depending on the indications of each Network.

The individual that qualifies is a professional with developed strategic and organizational abilities that has demonstrated strong capacities in facilitating sustainability training programs in the Latin-American region. It is expected that the consultant has experience in working towards the sustainable development of the private sector. Expertise in the development of sustainability strategies is essential for this role.

Working language fluency in both Spanish and English is required (written and spoken). Portuguese is beneficial.

Applications from consulting firms will also be considered as long as the team leader meets the aforementioned requirements.
DUTIES AND RESPONSIBILITIES

- Attend the global coaching sessions and monthly calls
- Review all the facilitation tools and adapt participant tools (Academy, Participant Guide) when needed
- Coordinate the sessions with the focal points of the LN
- Prepare and facilitate de sessions in coordination with the LN contact points
- Follow up the companies’ progress during the program. Attend their requests and review their materials.
- Identify key materials of the organization that could add value to the participants
- Support the capacity-building process in LN
- Delivery of a final report of conclusions and recommendations
- Define case studies + deliver a Case Study dossier with all the participants outcomes of the program

COMPETENCIES

● Training/facilitation skills
  o Proven experience in facilitating online session with diverse teams

● Persuasive and engaging communication skills, with the ability to synthesize complex ideas into clear and cohesive content
  o Ability to interact with a diverse and broad set of businesses, and with presenting in virtual settings.
  o Ability to effectively communicate with a highly multicultural network

● Planning and Organizing:
  o Identify high-priority activities, adjusting plans as required;
  o Allocate the appropriate amount time and resources for completing work;
  o Foresee issues and allow for contingencies;
  o Monitor and adjust plans as necessary; use time efficiently;

● Client Orientation:
  o Establishes and maintains productive partnerships with Local Networks and Global Office by building respectful and mutually trustworthy relations;
  o Keeps Local Networks informed of the status of the projects, including periodic updates on advances and/or setbacks;
  o Meets timeline for delivery of products or services to client;

● Use and analysis of digital tools
  o Ability to manage digital tools such as eLearning tools
  o Advanced proficiency in essential communications and reporting tools (Excel, PowerPoint, Word)
  o Proven experience in data analysis, able to extract insights from the surveys conducted

● Works in diverse teams and across geographies:
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- Works collaboratively with colleagues in different teams to achieve organizational goals.
- Solicits input by genuinely valuing others’ ideas and expertise; is willing to learn from others;

CORE VALUES

- **Integrity:** Demonstrates the values of the United Nations in daily activities and behaviour; acts without regard for personal gain; resists undue political pressure in decision-making; does not abuse power or authority; defends decisions that are in the best interest of the Organization, even if they are unpopular; and takes immediate action in cases of unprofessional or unethical behaviour.
- **Professionalism:** Shows pride in work and accomplishments; demonstrates professional competence and mastery of subject matter; is efficient in meeting commitments, meeting deadlines, and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; and remains calm in stressful situations.
- **Respect for Diversity:** Works effectively with people of all backgrounds; treats all people with dignity and respect; treats men and women equally; shows respect and understanding of diverse points of view and demonstrates this understanding in daily work and decision making, examines own biases and behaviours to avoid stereotypical responses and does not discriminate against any individual or group.

RECRUITMENT PROCESS

- Kindly apply by **15 October 2023**
- Please include the following materials in your email submission to diaz@unglobalcompact with the subject heading: SDG Ambition Consultant
  - Cover Letter, demonstrating experience related to the areas of work defined in these TORs.
  - Resume/CV
- A competitive interview process will be conducted throughout the last quarter of 2023
- Expected **starting date: 1st January 2024**