



Posting Title Consultant, Sustainable Food Systems (Sr. Manager level)

Climate & Environment, Programmes Division

Location: New York, New York

POSITION SUMMARY

The United Nations Global Compact is the world's largest sustainability initiative in the world with over 21,000 participating companies in over 160 countries and 61 Country Networks around the world. As a special initiative of the UN Secretary-General, the UN Global Compact is a call to companies everywhere to align their operations and strategies with the Ten Principles in the areas of human rights, labour, the environment and anti-corruption.

UN Global Compact Programmes support the initiative's vision to mobilize a global movement of responsible companies and organizations to create the world we want. Building on two decades of expertise on environmental, social, governance and financial issues, our Programmes have been designed to mobilize business to meaningfully contribute to the 2030 Agenda and to demonstrate the essential role that the private sector can play in contributing to broader UN goals and priorities. The Programmes Unit leads the development, implementation, monitoring and evaluation of programmes and policy development in the Global Compact Office in New York.

The Programmes Unit is implementing the Sustainable Food Systems initiative under the direct supervision of the Head of Climate and Environment. The UN Global Compact seeks to engage an individual contractor (at Sr. Manager level) under the Foundation for the Global Compact, to lead the day-to-day management of the Sustainable Food Systems initiative.

DUTIES AND RESPONSIBILITIES

Under the direct supervision of the Head of Environment and Climate;

- Assists in the development, refinement and implementation of outcomes from the sessions led by the UN Global Compact at the UN Food Systems Summit+4.
 - Collaborate with key partners on a corporate accountability blueprint for governments, companies, and non-state actors about the measurements and actions needed to meet the growing demand for sustainable business practices throughout their operations.
 - Reviews relevant documents and reports; identifies issues to be addressed and proposes actions; liaises with relevant parties; identifies and tracks follow-up actions.
 - Researches, analyzes and presents information gathered from diverse sources.
 - Contributes to the preparation of various written outputs on food systems transformation, including inputs to key messages, talking points and briefing materials on business and food systems, as and when needed.



- Contribute to the preparation and implementation of global webinars and in-person meetings.
 - Convene stakeholders and plan milestones towards COP30 and other events.
- **Oversee delivery of donor commitments running until January 31, 2025.**
 - Oversee implementation of grant-funded activities; ensure alignment with donor goals and requirements.
 - Coordinate national-level consultations in selected countries, engaging corporate, government and civil society actors.
 - Track deliverables and timelines across multiple workstreams, ensuring quality and timely execution.
 - Lead the development and submission of mid-year and final financial and narrative reports.
 - Support the formulation of country-specific private sector roadmaps in collaboration with national partners.
 - Monitor budgets and expenditures align compliance with donor guidelines and internal procedures.
 - Communicate effectively with donors to provide updates, flag risks and resolve operational challenges.
 - Provide quality assurance for technical and financial deliverables across all project components.
- **Supports program planning for future initiatives related to Sustainable Food Systems and provides inputs to the development of technical proposals for resource mobilization**
- **Performs additional tasks as agreed.**

COMPETENCIES

Planning and Organizing: Develops clear goals that are consistent with agreed strategies. Identifies priority activities and assignments; adjusts priorities as required. Allocates appropriate amounts of time and resources for completing work. Foresees risks and allows for contingencies when planning. Monitors and adjusts plans and actions as necessary. Uses time efficiently.

Communications: Speaks and writes clearly and effectively. Listens to others, correctly interprets messages from others and responds appropriately. Asks questions to clarify, and exhibits interest in having two-way communication. Tailors language, tone, style and format to match the audience. Demonstrates openness in sharing information and keeping people informed.

Teamwork: Works collaboratively with colleagues to achieve organizational goals. Solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others. Places team agenda before personal agenda. Supports and acts in accordance with the final group decision, even when such decisions may not entirely reflect one's own position. Shares credit for team accomplishments and accepts joint responsibility



for team shortcomings.

CORE VALUES:

Integrity: Demonstrates the values of the United Nations in daily activities and behaviors; acts without consideration of personal gain; resists undue political pressure in decision-making; does not abuse power or authority; stands by decisions that are in the Organization's interest, even if they are unpopular; and takes prompt action in cases of unprofessional or unethical behavior.

Professionalism: Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; and remains calm in stressful situations.

Respect for Diversity: Works effectively with people from all backgrounds; treats all people with dignity and respect; treats men and women equally; shows respect for and understanding of diverse points of view and demonstrates this understanding in daily work and decision-making, examines own biases and behaviors to avoid stereotypical responses, and does not discriminate against any individual or group.

EDUCATIONAL AND EXPERIENCE REQUIREMENTS:

- Advanced university degree (Master's degree or equivalent) in international relations/development, sustainability management, environmental management, public administration, public policy or a related field is required.
- At least 7 years of relevant experience in climate and business engagement, specifically as it relates to the United Nations, or other similar Government or non-Governmental organization.
- Specific experience on working with corporates, United Nations, Governments or NGOs on issues related to Food Systems Transformation.
- Excellent analytical skills.
- Excellent written and verbal communication.
- Demonstrated ability to prepare executive level written and oral presentations.
- Proficient in Microsoft Office (PowerPoint, Excel, Word, Outlook), Google Suite, Slack, Salesforce.
- Proficiency in English is essential (full command on both spoken and written). Knowledge of other UN official languages is desirable.



RECRUITMENT PROCESS

Please include the following materials in your e-mail submission to [hrinquiries@unglobalcompact.org](mailto:h rinquiries@unglobalcompact.org) with the subject heading “**Consultant – Sustainable Food Systems**”:

1. Cover Letter
2. Resume/CV

Applications will be accepted until **19 September 2025**. Given the anticipated volume of submissions, only highly qualified candidates will be contacted. No phone calls or unsolicited emails outside of the submission process.

The Foundation for the Global Compact is committed to creating a diverse and inclusive environment of mutual respect. The Foundation for the Global Compact recruits and employs staff regardless of gender identity, sexual orientation, race, religious, cultural and ethnic backgrounds or disabilities. Reasonable accommodation for applicants with disabilities may be provided to support participation in the recruitment process when requested.