



POSTING TITLE: Consultant, Human Rights

LOCATION: Remote

DURATION: As soon as possible – 30 April 2022

POSITION SUMMARY – Consultant – Human Rights

The United Nations Global Compact is the world's largest sustainability initiative with over 12,000 participating companies in over 160 countries and 70 Local Networks around the world. As a special initiative of the UN Secretary-General, the UN Global Compact is a call to companies everywhere to align their operations and strategies with Ten Principles in the areas of human rights, labour, environment and anti-corruption. It further enables and supports companies across all sectors, geographies and sizes in their efforts to help meet the Sustainable Development Goals (SDGs). Today, 75% of the companies that participate in the UN Global Compact have implemented activities to advance the SDGs.

The UN Global Compact is supported by the Foundation for the Global Compact, a U.S.-based non-profit that exists solely to provide vital financial, operational and programmatic assistance to the work of the UN Global Compact.

The Foundation for the Global Compact is seeking a consultant for 3 months to support the UN Global Compact's human rights programmes and its tools, events and engagements including the UN Forum on Business and Human Rights. Reporting to the Chief, Programmes, the Consultant will work closely with the Social Sustainability team and the Programmes Unit to support all areas of the human rights portfolio.

DUTIES AND RESPONSIBILITIES

- Supports the development of reports, tools and deliverables focused on human rights.
- Provide event management support including UN Global Compact-related sessions and engagements at the 2021 UN Forum on Business and Human Rights.
- Support Global Compact Local Networks in advancing human rights issues at the country-level building on existing business and human rights working group and tools.
- Provides input and support to the development and delivery of variety of briefings, talking points, programmatic work and various organizational strategy documents pertaining to the human rights portfolio.
- Support day-to-day engagement with internal and external partners on human rights.
- Performs other duties as required.

PROVEN DELIVERY OF RESULTS:

- Delivers to clear goals within strategies and project plans. Identifies priority activities and assignments, allocates appropriate time and resources, tracks progress and adjusts priorities as required.
- Foresees risks and allows for contingencies when planning. Monitors and adjusts plans and actions as necessary.



- Works in diverse teams and across geographies. Works collaboratively with colleagues in different teams to achieve organizational goals.
- Solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others.

EDUCATIONAL AND EXPERIENCE REQUIREMENTS

- Advanced university degree (Master's degree or equivalent) in law, international affairs, public policy or a related field is required.
- 5 years of relevant experience in business and human rights and/or corporate sustainability.
- Excellent planning and organizing and project management skills.
- Excellent written and verbal communication.
- Demonstrated ability to prepare executive level written and oral presentations.
- Proficiency in English is essential (full command on both spoken and written). Knowledge of other UN official languages is desirable.

RECRUITMENT PROCESS

Please include the following materials in your e-mail submission to hrinquiries@unglobalcompact.org with the subject heading "**Consultant – Human Rights**"

1. Cover Letter
2. Resume/CV

- Applications will be accepted until, **22 October 2021**.
- Given the anticipated volume of submissions, only highly qualified candidates will be contacted. No phone calls or unsolicited emails outside of the submission process.

The Foundation for the Global Compact is committed to creating a diverse and inclusive environment of mutual respect. The Foundation for the Global Compact recruits and employs staff regardless of gender identity, sexual orientation, race, religious, cultural and ethnic backgrounds or disabilities. Reasonable accommodation for applicants with disabilities may be provided to support participation in the recruitment process when requested.